

Sutton-cum-Duckmanton Parish Council

At the Annual Meeting of the Parish Council held in the Arkwright Centre on the 13th May 2019.

1/20 Members Present. Councillors N. Hough, M. Smart, B. Brocksopp, A. Clark, A. Foster and J. Foster.

Also in attendance were District Councillor J. Birkin, Mr P. Goodwin - Clerk and one member of the public.

2/20 Apologies. Councillor J. Stocks, District Councillor P. Kerry and County Councillor N. Barker.

3/20 Councillors Absent. None.

4/20 Election of Chair for the year 2019/20. The Clerk asked for nominations for the position of Chair of the Parish Council for the year 2019/20. Only one nomination was received, and seconded, namely that of Councillor N. Hough.

RESOLVED that Councillor N. Hough is elected to the position of Chair of the Parish Council for the year 2019/20. Councillor Hough subsequently took the Chair for the remainder of the meeting.

5/20 Election of Vice-Chair for the year 2019/20. The Chair asked for nominations for the position of Vice-Chair of the Parish Council for the year 2019/20. Only one nomination was received, and seconded, namely that of Councillor M. Smart.

RESOLVED that Councillor M. Smart is elected to the position of Vice-Chair of the Parish Council for the year 2019/20.

6/20 Declaration of Members' Interests. There were no declarations made in respect of any of the agenda items.

The members present signed the declaration of acceptance of office and Register of Member's Interests forms and all of the signatures were witnessed by the Clerk.

The Clerk will arrange to meet Councillor Stocks separately in order that she can sign the forms within the timescale as she is currently on holiday.

7/20 Public Speaking.

Items from members of the public. There were no members of the public present at the meeting.

Police. The figures for April aren't available yet; however, the Clerk will include these details in the minutes of the meeting following their availability on the police website. The Clerk has collated the figures for February and March and these are as follows:-

February

Arkwright Town

One incident of anti-social behaviour on Lime Tree Grove
One incident of anti-social behaviour on Rosling Way
One incident of criminal damage and arson on Rosling Way

Long Duckmanton

One incident of anti-social behaviour on Chesterfield Road
One incident of anti-social behaviour on Rectory Gardens

Sutton Spring Wood

One other crime on Hassocky Lane

March

Arkwright Town

One incident of anti-social behaviour on Lime Tree Grove
One incident of anti-social behaviour on Rosling Way

Long Duckmanton

Two incidents of anti-social behaviour on Robertson's Avenue

Sutton Scarsdale

One incident of violence and sexual offence on Shire Lane

District Council. The Clerk has forwarded to the District Council the revised estimate from the contractor in respect of a full rebuild of the steps leading up to the football field which are in a very dangerous condition; the District Council haven't yet responded to say whether or not this is acceptable to them.

Councillor Hough asked Councillor Birkin if he would raise the issue of vehicles being stored at a residential property off Rectory Road near to the former Church in order that they can determine if this is in breach of any environmental regulations.

Councillor Brocksopp raised the fact that part of the play area surface at the Arkwright playground is in need of repair. He also enquired about the old railway line as this is being used by more off the road bikers at the moment and it would be helpful if access to this could be made more difficult.

County Council. The list of outstanding issues that have been reported to the County Council is now as follows:-

- The directional signs on Shire Lane are low and they are not clearly visible due to the surrounding vegetation and the one at the Shire Lane/Paltrerton Lane/Sutton Lane junction has a broken post which allows the sign to rotate in the wind; it is also held upright with an old wooden post and is at risk of falling over.

- There are a number of gullies that need cleaning out on the A632 and other roads within the Parish in order to reduce the effects of excess surface water on the highway during periods of heavy rain.
- The bus shelter on the A632 near to the Markham Vale roundabout, that was demolished in September 2017, has now been replaced but EON have still to carry out the work in order to connect it to the nearby power supply.

There has been no further information regarding the yellow brick road since the September 2017 Parish Council meeting.

8/20 Non-Exempt Minutes - 8th April 2019.

RESOLVED to confirm as a correct record the Non-Exempt Minutes of the meeting held on the 8th April 2019.

9/20 Items in Exclusion. There were no items to be taken in exclusion.

10/20 Clerk of the Council's Report. The County Council has responded to the request for a meeting and James Biddlestone, who is the head of the relevant service, has said that he will meet with the Parish Council in order to discuss the problems with Chavery Close and Dunsil Close but the Cabinet Member won't be attending.

It was agreed that one last attempt will be made to persuade the County Council to replace the bus shelter that they asked for permission to be dismantled by the developer in order that the road into Dunsil Close could be constructed. If this isn't successful the Parish Council will apply for a 50% grant from the County Council to provide a new shelter and arrange for the shelter to be replaced. Also, the Parish Council will pay for the streetlighting on the two streets at an approximate cost of £4,500 and also any costs associated with bringing the sewers up to an adoptable standard; it is estimated that the costs involved with this will not exceed £1,000.

Finally, once it is known what contribution the residents are able to make towards the cost of completing the pavements and roads to an adoptable standard, the Clerk will then submit a grant application to the Community Benefit Fund for the remaining cost of the work.

The Clerk stated that there will be a second meeting with the residents of Chavery Close and Dunsil Close to inform them of the current situation and this will take place at 6.30 pm on Wednesday 15th May in the Arkwright Centre.

Councillor Kerry had previously reported that he had spoken to the Chair of the Planning Committee and he agreed to attend a meeting with the Parish Council, together with Adrian Kirkham from the Planning Department, who would have the knowledge about these two developments. However, following the recent elections there will now be a new Chair and therefore it now won't be possible to arrange this meeting in the near future, although Councillor Birkin did offer to assist with this.

The service to unveil the latest figures being erected to commemorate the 106 miners killed in the three major disasters at Markham Colliery will take place at 1.00 pm on the 29th May at the Markham Vale Environment Centre; this will include the figure that we are sponsoring in respect of James Allen, aged 25, from Arkwright Town who was killed in the 1938 disaster.

The Clerk reported that the materials required to carry out the next phase of the planned bus shelter repairs have now been ordered and the work should be carried out within the next month.

Also, the work to repair to the playground equipment and bus shelters is due to commence shortly.

RESOLVED that a meeting with James Biddlestone will be arranged some time after the Clerk returns from holiday at the end of June; also, a meeting will be arranged with the District Council when it has been determined who the new Chair of the Planning Committee will be.

Also, Councillor Hough and Councillor Smart will join the Clerk at the meeting with the residents on Chavery Close and Dunsil Close.

11/20 Matters for Decision.

a). **Parish Council insurance.** The Parish Council's insurance is due for renewal on the 1st June 2019 and the current contract for the discounted rate will expire on the 1st June 2020.

RESOLVED that the current insurance offer will be continued and that the expenditure is authorised.

b). **Playground repairs.** The Clerk reported that when the work is carried out this will include using the undamaged equipment that has been stored by Councillor Brocksopp in order to minimise the cost incurred.

RESOLVED that the Clerk will report on the progress with the work at the next meeting.

c). **Parish map.** There are a number of options available to the Parish Council in respect of what is best to include on the Council's website.

RESOLVED that the map proposed by the person running our website will be used initially as there are minimal costs involved in doing this.

12/20 **Accounts.** The Clerk read through all the items of income and expenditure that had taken place since the last meeting. The following cheques were duly approved :-

a). <u>Payee.</u>	<u>Cheque No.</u>	<u>Amount</u>
April's wages	-	874 . 89
HMRC - tax and NI January to March 2019	-	1,019 . 49
Custom Group Ltd. - curtains and blinds	000885	7,685 . 77
David Gale - grass cutting Duckmanton playing field	000886	180 . 00
John Marriott & Co. - internal audit fee 2018/19	000887	325 . 00
Page Kirk - payroll fees to 31-3-2018	Direct Debit	144 . 60
M. T. Stanley - litter picking	000888	540 . 00
Came & Company - annual insurance premium	000889	1,020 . 08

RESOLVED that the accounts are unanimously approved and the payments listed above were authorised.

b). Declaration. The Clerk presented the completed Annual governance statement 2018/19 which forms the first Section of the Annual Return; this was reviewed and agreed by the members present.

RESOLVED that the Annual governance statement 2018/19 is unanimously agreed and this was then signed as correct by the Chair and the Clerk.

c). Annual Accounts 2018/19. The Clerk reported that the date of this year's audit is the 1st July 2019; the Clerk has completed the audit return and John Marriott, Internal Auditor, has also signed off the section of the return that is relevant to his review of the records. Notices have been appropriately displayed informing local people of the availability of the accounts for inspection but the account book is available for anyone to view at every Parish Council meeting.

RESOLVED that the accounts are unanimously approved and the Chair and the Clerk duly signed the Annual Return for the year ending 31st March 2019 in order to confirm this. The payments listed above were authorised; also, the current level of balances and the date of the external audit were noted.

d). Review of the Financial Regulations, Standing Orders and Risk Assessment. The Clerk reported that paper copies of these documents have been distributed previously but they are all now available electronically and can be made available to any Councillor upon request.

A further requirement is that at least one councillor who is not a signatory on the bank account, should review the accounts at a Parish Council meeting every quarter and to facilitate this the Clerk will prepare a bank reconciliation for the relevant meetings.

As there are seven elected Parish Councillors following the election on the 2nd May, the Clerk holds the CiLCA qualification and has undertaken the training module for the Power of General Competence, the Council can use this power for the next four years if it so wishes. Broadly speaking this means that the Council is not restricted by the Section 137 grant limitations and it has "the power to do anything that individuals may do" as long as it is lawful; Councils that don't have this power can only act in accordance with the statutory powers that they hold.

RESOLVED that the accounts are unanimously approved and that the payments listed above were authorised.

Also, the Financial Regulations, Standing Orders and Risk Assessment were reviewed and agreed as still fit for purpose; the accounts will be reviewed by a different councillor every three months and these will all be councillors who are not signatories to the bank account. The Council will also continue to exercise the Power of General Competence for the next four years.

13/20 DALC Circulars. 05 and 06/2019 - General Circulars.

14/20 General Correspondence. Various items of general correspondence were distributed to the meeting. The Clerk has sent a copy of the Markham Vale Liaison Committee May e-newsletter to all Councillors by e-mail.

RESOLVED to note the correspondence as distributed.

15/20 Reports from Parish Council Representatives on other bodies.

MEGZ - There has not been a meeting of the liaison Committee since the last Parish Council meeting.

The Arkwright Centre - The Clerk reported that the curtain and blinds have now all been installed and the grant monies have now all been reclaimed for this, the men's toilet refurbishment, and all of the electrical work that has been carried out at the Centre.

Bookings are not yet picking up as is usually the case after the winter months, work is ongoing in order to try and find ways of generating extra business for the Centre and this will continue throughout the next year. When funds are available there will be a wedding fayre at the Centre but this will be quite expensive to hold.

The community lunches continue to be extremely popular with 52 people attending the last one and 49 people are already booked on for the next lunch; around 5 to 10 people have the takeaway meals each time when these are available.

District and Parish Liaison Group - The next meeting of this group is not until later in 2019.

RESOLVED to note the verbal reports that were received.

16/20 Planning Application. There were no objections to the following planning application:-

19/00287/FLH - Proposed retention of single storey extension 8 Rosling Way, Arkwright Town, Chesterfield S44 5BY for Mr Anthony Lee.

17/20 Date and venue of the next meeting. The next meeting will be held in the Church, Sutton Scarsdale on Monday 8th July 2019 at 7:15pm.

Chairman 8th July 2019